

## OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS

FEBRUARY 4, 2020

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse in Pinedale, Wyoming, on this date at 9:00 A.M. with David Burnett, Joel Bousman, Mack Rawhouser, Tom Noble, Doug Vickrey, Clayton Melinkovich, Skylar Wilson, Matt Gaffney, Holly Dabb of the Pinedale Roundup and Carrie Long, County Clerk, present.

Chairman Burnett led those present in the Pledge of Allegiance.

It was moved by Commissioner Vickrey, seconded by Commissioner Noble to approve the agenda. Motion carried.

The minutes of the preceding regular meeting on January 21, 2020 were approved and ordered filed on motion by Commissioner Rawhouser, seconded by Commissioner Bousman. Motion carried.

Billy Pape, Road & Bridge Superintendent, met with the Board to update on activities. Pape stated Road & Bridge personnel are focused on snow removal.

Eric Sackett, representing Rio Verde Engineering, stated he is still working with the Corp of Engineers regarding the Cottonwood Ryegrass project. The project should be ready for bid by mid-April.

Matt Gaffney, County Administrator, met with the Board to discuss the selection of a consultant to update the County's Land Use Plan. He stated he had received one letter of interest from ERG with a bid of \$49,975.00. It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to approve the selection of ERG. Motion carried.

Gaffney advised the Board that the Bureau of Land Management is beginning to process of revising grazing regulations. He stated Commissioner Bousman had recommended the County request to be a Cooperating Agency in this process. Commissioner Bousman explained the process could evolve into a joint effort involving WCCA but would like the Board to begin the process. It was moved by Commissioner Bousman, seconded by Commissioner Vickrey to submit an application as a cooperating agency. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to recess to Executive Session under W.S. 16-4-405(A)(ii), Personnel. Motion carried.

The Board resumed regular session. It was moved by Commissioner Noble, seconded by Commissioner Vickrey to allow the donation of sick leave to a County Attorney's office employee for the month of February. Motion carried.

Joan Mitchell, Director of the Marbleton Senior Center, met with the Board to discuss enclosing an outdoor patio. She was instructed to contact Todd Hurd with Forsgren and Associates to get an estimate and recommendation.

Sukey Hohl, Executive Director, Sublette County Library, met with the Board to request funding for a conceptual design and cost estimate for the renovation of the Big Piney Library by Dennis Humphries from Ratio Design in the amount of \$15,500.00. It was moved by Commissioner Vickrey, seconded by Commissioner Rawhouser to grant the request. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve accounts payable as audited by the Clerk. Motion carried.

AMERICAN FAMILY LIFE ASSURANCE 4,279.78 / SUBLETTE COUNTY PAYROLL ACCT 2,952.00 GREAT-WEST TRUST COMPANY, LLC 17,730.00 / SUBLETTE COUNTY PAYROLL ACCT 1,209.68 SUBLETTE COUNTY PAYROLL ACCT. 475.75 JEFFERSON PILOT FINANCIAL INSURANCE 8,430.98 / 056-NCPERS WYOMING 224.00 NEW YORK LIFE 1,281.81 / SUBLETTE COUNTY PAYROLL ACCT 355,999.09 SUBLETTE CO PAYROLL ACCT 52,839.83 / SUBLETTE COUNTY 1,000.00 / VALIC 208.82 WYOMING RETIREMENT SYSTEM 1,290.00 / WYOMING RETIREMENT SYSTEM 95,865.35 WYOMING RETIREMENT SYSTEM 2,335.77 / WYOMING RETIREMENT SYSTEM 73,302.23 ABACUS DATA SYSTEMS INC. 5,124.00 / ALTITUDE DRUG LLC 216.00 AMAZON CAPITAL SERVICES 440.32 / AMAZON 260.66 / AMERIGAS 1,646.27 AMSTERDAM 485.63 / AT&T 115.98 / JAKSON BAIN 129.17 / BEAR COM 13,807.49 BELVEAL'S

BODY SHOP 3,000.00 / BELVEAL'S TOWING 100.00 BOB BARKER COMPANY, INC. 490.75 / BOMGAARS 2,535.66 / JOEL E. BOUSMAN 604.68 BRIANNE BOWER 656.84 / DAVID BURNETT, M.D. 93.60 / JOEY BURKE 578.51 SCOTT CAMPBELL 535.51 / ROBIN CARNES 40.60 / CELLEBRITE USA, INC 3,700.00 CENTURYLINK 17,341.80 / CENTURYLINK 2,100.35 / TREY CHRISTOFFERSEN 100.00 CONRAD & BISCHOFF INC. 26,340.32 / COOPER, SHAD 2,360.80 / D.A. SCREENING 50.00 DAVIS & CANNON, LLP 400.00 / DAVES ELECTRONICS 14,135.15 DE LAGE LANDEN FINANCIAL 151.80 / DELUXE 444.66 WYOMING DEPT OF HEALTH 25,135.31 / WY DEPT OF TRANSPORTATION 11.00 DIRECTV 143.24 / DOMINION ENERGY 7,540.81 / DEPT OF WORKFORCE SERVICES 24,574.35 ROBERT DOYLE 5,610.00 / DUSTBUSTERS, INC. 24,646.83 / E & L MOTORS, INC. 509.84 EAGLE UNIFORM & SUPPLY CO. 336.26 / ELECTRICAL WHOLESALE SUPPLY 381.20 FORCE AMERICA DISTRIBUTING, LLC 680.37 / FBI-LEEDA INC 695.00 F.B.MCFADDEN WHOLESALE 252.60 / FIRE ENGINEERING COMPANY 5,940.00 FLEETPRIDE 283.02 / FORSGREN ASSOCIATES INC. 520.00 / DENNIS FORNSTROM 252.00 GALLS, LLC 381.88 / GARMIN SERVICES, INC. 129.90 GREENWOOD MAPPING, INC. 5,400.00 / HAMPTON INN - RIVERTON 96.00 HIGH DESERT PLOWING. INC 1,200.00 / HELEN HEGARDT 1,041.67 HOLIDAY INN EXPRESS CASPER 576.00 / HOBACK LAW LLC 1,000.00 HOLIDAY INN LARAMIE 315.19 / HONNEN EQUIPMENT CO. 596.16 / ALAN HUSTON 229.41 INTERSTATE BATTERIES OF 383.85 / JOHNSON HYDRAULICS, INC. 1,020.23 TEEGAN JOHNSON 500.00 / JORGENSEN ASSOCIATES PC 2,030.00 / ANGIE KOLIS 71.92 KOMATSU EQUIPMENT 433.03 / LARRY H MILLER JEEP DODGE 39.26 / JANNA LEE 8,158.50 LITTLE AMERICA 301.00 / L. N. CURTIS & SONS 47.00 / CARRIE LONG 94.74 LYNN PEAVEY COMPANY 418.50 / M & M TRANSFER INC. 8,361.34 ANDREW MACKENZIE 45.30 / MEDIBADGE, INC. 129.45 / MMSGs 245.87 MEGHAN MONTEITH 17.42 / MERCK SHARP & DOHME CORP. 2,595.90 NORMINGTON EXCAVATION, LLC 3,885.00 / OFFICE OUTLET 4.95 / THE OUTLAW INN 154.99 OVERHEAD DOOR COMPANY OF 6,850.00 / PACIFIC STEEL & RECYCLING 951.77 BILLY E. PAPE 298.00 / PUBLIC AGENCY TRAINING COUNCIL 525.00 PEAK EMBROIDERY, LLC 1,008.02 / PERFORMANCE TECH, LLC 2,099.00 MIKE PETTY 41.76 / PETERBILT OF WYOMING 1,854.71 / PINEDALE GLASS & MORE 265.00 PINEDALE LUMBER 573.25 / PINEDALE NATURAL GAS CO. 19,491.09 PLAINSMAN PRINTING & SUPPLY 1,113.01 / PREVENT FIRE LLC 2,567.99 PROGUARD SPORTS, INC. 498.26 / QUILL CORPORATION 1,377.35 / MACK RAWHOUSER 71.30 WYOMING RANGE MEDICAL PC 3,575.00 / REED SMITH LLP 4,624.34 RENDEZVOUS POINTE 10,082.00 / RIDLEY'S FAMILY MARKETS 40.42 RIO VERDE ENGINEERING 26,564.86 / ROCKY MOUNTAIN OILFIELD WAREHOUSE 184,911.00 ROCKY MOUNTAIN POWER 13,135.83 / ROCK SPRINGS WINNELSON 627.13 SAFV TASK FORCE 6,284.50 / SANOFI PASTEUR 153.57 / JENESS SAXTON 219.13 SUBLETTE COUNTY PREDATOR BOARD 1,135.83 SUBLETTE COUNTY CONSERVATION 312,513.50 / SUBLETTE CENTER 80,000.00 TEAM LABORATORY CHEMICAL, LLC 649.50 / TEGELER AND ASSOCIATES 40.00 TEGELER & ASSOCIATES 44.00 / THOMSON REUTERS-WEST 35.28 THOMAS Y. PICKETT & CO., INC 24,000.00 / THE TIRE DEN, INC. 2,272.88 TOWN OF MARBLETON 631.97 / TRACTOR SALES 610.93 / TROPHY CREATIVE LLC 15.41 TROYS MOTORSPORTS 100.00 / TURNER P.C. 3,550.00 / VALLEY WIDE COOPERATIVE 67.60 VERIZON WIRELESS 4,389.05 / VITAL RECORDS CONTROL 388.96 WAXIE SANITARY SUPPLY 3,497.41 / WAZITECH TECHNICAL SOLUTIONS 6,850.00 WYOMING DEPT OF AGRICULTURE 25.00 / WEIDNER FIRE 222.67 / WEX BANK 1,446.83 WYOMING FIRE CHIEFS' ASSOCIATION 130.00 / WH SERVICES, LLC 1,134.00 WILLIAMS AUTOMOTIVE INC. 65.15 / TYRELL WOOD 10.00 WYOMING STATE FIREMEN'S ASSOCIATION 75.00 WYOMING STATE FORESTRY DIVISION 52,808.20 / WYOMING MACHINERY COMPANY 9,347.48 WYOMING GARAGE DOOR, LLC 239.00 / WY DEPT OF TRANSPORTATION 40.00

It was moved by Commissioner Bousman, seconded by Commissioner Noble, to approve payroll in the amount of \$1,019,174.22. Motion carried.

Jeness Saxton, Assessor, presented three NOVC Adjustments; Jonah Energy with a reduction of \$83,621.88, Southern California Public POW with a reduction of \$18,601.35 and Jonah Energy with a reduction of \$437.66.

Dennis Fornstrom, Planning and Zoning Administrator, met with the Board to present an application from Ann Kominsky requesting a Variance pursuant to Chapter VI of the Sublette County Zoning and Development Regulations. The application proposes a variance to the Agricultural Zoning Setbacks to allow a 10 foot setback instead of the required 50 foot setback from the side property line to allow for the construction of a detached garage/shop/barn building. Commissioner Bousman made a motion to grant the Variance, Commissioner Noble seconded the motion. Motion carried.

Fornstrom also presented an application by Chad & Jennifer Hayward, and Geoffery & Elizabeth Keogh proposing the Vacation of the Amerine Minor Subdivision, pursuant to Chapter XII, Subchapter VI, Section 4, Vacation/Modifications to Filed Plats, of the Sublette County Zoning and Development Regulations. The Hayward's own Lot 1 of the Amerine Minor Subdivision and the adjoining property to the east. They wish to vacate said Lot 1, and join it with the rest of their property creating a singular parcel. Geoffery & Elizabeth Keogh are the owners of the remaining parent parcel within the Amerine Minor Subdivision. They also wish to vacate the remainder of the property from the Amerine Minor Subdivision. It was moved by Commissioner Noble, seconded by Commissioner Rawhouser to approve the application. Motion carried.

Fornstrom presented an application from Eiden Construction LLC proposing a Change of Zoning District Boundary pursuant to Chapter VIII, Section 2, of the Sublette County Zoning and Development Regulations. The application proposes the Change of Zoning District Boundary of a 40-acre parcel, the NWSE4 of Section 3, T30N, R111W, of the 6<sup>th</sup> PM Sublette County, Wyoming. This proposed Change of Zoning District Boundary would reclassify the property from the current (A-1) Agricultural Zoning to the proposed (L-I) Light Industrial Zoning. It was moved by Commissioner Noble, seconded by Commissioner Bousman to approve the application. Motion carried.

Old Business:

Clayton Melinkovich met with the Board to approve and sign contracts. The first contract was an agreement with Bernadine Craft to act a facilitator for an upcoming meeting with the Rural Health Care District on February 7. It was moved by Commissioner Noble, seconded by Commissioner Bousman to approve the contract. Motion carried.

The next contract was a Contract for Services with Dr. Brendan Fitzsimmons, MD, to serve as the County Health Officer. It was moved by Commissioner Vickrey, seconded by Commissioner Noble to approve the contract. Motion carried.

The final item from Melinkovich was a letter from the County Attorney's office to Hillary Graham thanking her for her services and informing her services are no longer necessary. It was moved by Commissioner Noble, seconded by Commissioner Vickrey to approve the letter. Motion carried.

Alan Huston, Sanitarian, met with the Board to discuss the Orcutt Seep. Huston requested permission from the Board to pursue designating the seep water as storm water with assistance from Rio Verde Engineering and cooperation with other entities involved. Huston was instructed by the Board to contact Rio Verde for direction on the different engineering options.

Commissioner Rawhouser stated he had attended the migration corridor meeting on February 1.

Commissioner Bousman stated he had participated on a conference call with the U.S. Department of Transportation regarding the rural routes initiative and plans to coordinate with the Forest Service for possible improvement of the Green River Lakes Road. He stated he will be attending a meeting in Washington on February 10 to participate in a panel discussion on the Western Caucus. He has also been asked to attend a meeting on February 18 in Cheyenne, which is in conflict with the next Commission meeting. Chairman Burnett said he could be excused.

Commissioner Noble stated he had attended a meeting with different entities similar to the meeting the Board had with the Jackson Recreation representatives earlier in the year. He said the action item that came out of that meeting was the Sheriff, KC Lehr, will be putting public awareness information on the Sheriff website. He also said he has attended Rural Health Care Board meetings and Sublette Center Board meetings.

Commissioner Vickrey said he had attended the migration corridor meeting on February 1.

Chairman Burnett said he will be attending the joint meeting on February 7 with the Rural Health Care District, Sublette Center, and town Mayors. Commissioner Noble asked if minutes were going to be taken at the meeting. Chairman Burnett said the Board of Commissioners was not responsible for the minutes. Clerk, Carrie Long, requested confirmation from the Chairman that the Board was not convening at that meeting as the Board of County Commissioners and her presence as Clerk was not required. Chairman Burnett confirmed.

There being no further business, the meeting was adjourned at 11:35 A.M.

BOARD OF COUNTY COMMISSIONERS  
SUBLETTE COUNTY, WYOMING

/s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk