

OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS

JULY 7, 2020

The Board of County Commissioners met in regular session in the SCSD#1 Board Room of the School Administration Building located at 665 N. Tyler St. in Pinedale, Wyoming on this date at 9:00 a.m. with David Burnett, Joel Bousman, Mack Rawhouser, Tom Noble, Doug Vickrey, Matt Gaffney, Clayton Melinkovich, Jeness Saxton, Holly Dabb representing the Pinedale Roundup, and Carrie Long, County Clerk present.

Chairman Burnett led those present in the Pledge of Allegiance.

The minutes of the preceding meeting on June 16 were approved and ordered filed on motion by Commissioner Rawhouser, seconded by Commissioner Vickrey. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to approve the agenda. Motion carried.

Billy Pape, Road & Bridge – reported on current activities.

Mike Jackson, Rio Verde Engineering, requested direction from the Board regarding ranking applicants who are requesting a private road become a county road. He was told to allow applicants the opportunity to apply with the understanding there are no guarantees regarding action or timing.

It was moved by Commissioner Noble, seconded by Commissioner Bousman to appoint Van Huffman to the Museum Board for a three-year term. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to appoint Zach Wenz to the Planning and Zoning Board for a three-year term. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to appoint Pat Burroughs to the Planning and Zoning Board for a three-year term. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to appoint Scott Cheney and Megan Smith to the two open positions on the Golf Committee for three-year terms. Motion carried.

Matt Gaffney, County Administrator, met with the Board to review several items:

1. Gaffney, along with Mike Jackson, Rio Verde Engineering, stated there were 10 proposals submitted for the Hoback Ranches Grant project. Apex Energy Services was the lowest bid and was recommended by Jackson as the most competitive bid. It was moved by Commissioner Bousman, seconded by Commissioner Noble, to accept the bid. Motion carried.
2. It was moved by Commissioner Rawhouser, seconded by Commissioner Noble to pay for electrical circuits in the amount of \$1500 for the Marbleton Sheriff department upgrade. Motion carried.
3. It was moved by Commissioner Noble, seconded by Commissioner Vickrey to adopt Resolution #20-100392B – authorizing a November ballot measure for a new Hospital District. Motion carried.
4. Gaffney updated the Board on the recommendation Dessa Dale regarding the update to the County use plan. After discussion Gaffney was directed to proceed with an online survey followed by a public meeting in early to mid-September with a dead line for comment of September 30.

Janna Lee, Public Health, met with the Board to discuss CARES Funding. It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to grant tentative approval, move the contract to final form, send to the State for signatures, then review for final approval. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Rawhouser to approve the contract between Wyoming Department of Health, Public Health Division and Sublette County for the County Health Officer. Motion carried.

It was moved by Commissioner Rawhouser, seconded by Commissioner Vickrey to approve the contract between Wyoming Department of Health, Public Health Division and Sublette County regarding the Public Health Emergency Preparedness Grant. Motion carried.

In accordance with the public notice published on Pinedale Online on July 3, public hearing was held for the transfer of funds in the amount of \$137,856.47, from Unanticipated General Fund Revenue, \$174,508.99 from Unanticipated Fire Revenue-19; \$134,452.86 from Unanticipated Fire Revenue; Fire Warden-SCBA Reserve 250,000.00; from Depreciation Reserve – Human Services, \$305,329.39; from Depreciation Reserve- Budget Reserve, \$235,263.59; from Depreciation Reserve- Recreation Capital, \$1,350,000.00; Depreciation Reserve- Road & Bridge Projects, \$112,947.15 to the following accounts: County Commissioners- Special Attorney, \$4008.62; Emergency Management (utilities), \$246.00; Extension – Utilities, \$50.00; IT-Vehicle Expense, \$2,645.90; Communication-Officers Salaries, \$15,480.00; Communication-Comm. Center Repair, \$27,520.00; Law Enforcement-Deputies Salaries- \$9,460.00; Law Enforcement-Criminal Investigation, \$187.41; Law Enforcement- Training, \$895.00; Law Enforcement-Grants, \$3,526.00; Maintenance-Insurance, \$16,062.00; Public Health-COVID 19, \$25,000.00; Public Health- Vaccine, \$60,435.02; Road & Bridge-Repairs, \$2,618.50; Road & Bridge-County Projects, \$1,512.16; Treatment Court-Drug Testing/Supplies, \$125.00; Emergency Management-Coordinator Salary OT, \$26,356.57; General Fund-Printing & Publication, \$1,111.21; General Fund-FS Schedule A, \$27,147.15; General Fund-VFW Memorial, \$79,454.50; General Fund-Roosevelt Fire Damage, \$2,260.00; General Fund- Scholarships \$3,200.00; General Fund- Skyline Rocks, \$48.00; General Fund-COVID-19 Salary, \$18,757.50; General Fund- COVID 19, \$193954.24; General Fund- Title 25, \$62,184.82; General Fund-Home Base Family Services, \$3,625.20; General Fund- SCRHC Land Purchase; \$1,350,000.00; General Fund- Van Vleck House, \$45,000.00; General Fund- Coalition of Government, \$5,000.00; General Fund- Trappers Point R & B, 800.00; General Fund- Fremont/Skyline Dr., \$85,000.00; General Fund- Senior Citizen Facilities, \$565.13; Fire Warden-Wildland Fire Payroll, \$82,411.10; Fire Warden-Wildland Fire Expenses, \$4,960.64; Fire Warden- Office Supplies, \$10.69; Fire Warden- Telephone, \$90.98; Fire Warden-Retirement, \$105.00; Fire Warden-Grants, \$1,858.00; Fire Warden-Prevention, \$96.00; Fire Warden-Reserve- Capital, \$65,000.00; Fire Warden-Reserve, SCBA, \$250,000.00; Fire Warden-Reserve, Wildland Fire-19, \$174,508.99; Fire Warden-Reserve, Wildland Fire-20, 47,081.12. It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to adopt Resolution No. 20-100393B. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble, to approve the liquor license for Rim Station. Motion carried.

It was moved by Commissioner Rawhouser, seconded by Commissioner Vickrey to grant a malt beverage permit for Sleeping Indian Outfitters. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to approve accounts payable. Motion carried.

PREMIER SITE DEVELOPMENT, LLC 38,214.55 AMERICAN FAMILY LIFE ASSURANCE 4,409.38 / SUBLETTE COUNTY PAYROLL ACCT 2,400.00 GREAT-WEST TRUST COMPANY, LLC 10,700.00 / SUBLETTE COUNTY PAYROLL ACCT. 378.00 JEFFERSON PILOT FINANCIAL INSURANCE 8,617.99 / 056-NCPERS WYOMING 224.00 NEW YORK LIFE 1,281.81 / SUBLETTE COUNTY PAYROLL ACCT 362,328.49 SUBLETTE CO PAYROLL ACCT 53,274.83 / SUBLETTE COUNTY 1,000.00 / VALIC 208.82 WYOMING RETIREMENT SYSTEM 1,215.00 / WYOMING RETIREMENT SYSTEM 98,183.14 WYOMING RETIREMENT SYSTEM 2,540.45 / WYOMING RETIREMENT SYSTEM 70,555.40 UNEMPLOYMENT TAX DIVISION 22,225.03 / AAA CREDIT SCREENING SERVICES LLC 60.00 AAF INTERNATIONAL 7,458.97 / ADAMS CONCRETE, INC. 2,100.00 ADAMSON POLICE PRODUCTS 34.49 / AIR RESOURCES HELICOPTERS, INC. 59,880.00 ALERT-ALL CORPORATION 2,202.00 / ALLIANCE FOR

HISTORIC WYOMING 5,000.00 ALTITUDE DRUG LLC 215.42 / AMAZON CAPITAL SERVICES 488.30 / AMAZON 1,179.41 AMERIGAS 961.87 / BACKPACKER'S PANTRY 553.83 / A TO Z HARDWARE 162.38 AT&T 25.00 / AVAIL VALLEY CONSTRUCTION - WY, LLC 212,214.20 AXON ENTERPRISE, INC. 8,279.90 / BARRACUDA NETWORKS, INC. 9,819.36 MARLENE BAUMAN 15.97 / MARYLISA BAXLEY 286.99 / BELVEAL'S BODY SHOP 1,650.85 TRAVIS BING 140.01 / TRAVIS BINGHAM 980.29 / BOB BARKER COMPANY, INC. 462.03 BOMGAARS 826.51 / BRINDLEE MOUNTAIN FIRE APPARATUS 6,500.00 BROWNELLS, INC. 56.13 / BROKEN SPOKE WELDING 7,650.00 BUCKY'S OUTDOOR, L.L.C. 171.36 / DAVID BURNETT, M.D. 125.80 KEITH BUTLER 336.00 / CARRIER CORPORATION 759.00 / CENTURYLINK 17,222.38 CENTURYLINK 2,161.00 / CENTURY LINK 49,442.22 / CONRAD & BISCHOFF INC. 33,077.12 CONTROL EQUIPMENT COMPANY 622.21 / COOPER, SHAD 143.60 CPS DISTRIBUTORS, INC. 219.96 / CREATIVE PRODUCT SOURCE, INC. 274.83 D.A. SCREENING 370.00 / DAVIS & CANNON, LLP 125.00 / DAVES ELECTRONICS 14,618.33 DAY, WILLIS 550.27 / MADELYNN MAE DEEDS 345.00 / WY DEPT OF TRANSPORTATION 9.00 DIRECTV 138.99 / DJ'S GLASS PLUS 663.00 / DOMINION ENERGY 1,299.50 DEPT OF WORKFORCE SERVICES 25,106.02 / ROBERT DOYLE 6,174.00 D. SWAIN DESIGN 2,101.31 / DUSTBUSTERS, INC. 112,394.80 EAGLE UNIFORM & SUPPLY CO. 672.52 / EIDEN'S CONSTRUCTION LLC 200.00 ELIZABETH CRUMP 15.59 / EVANS LAUNDRY EQUIPMENT CO 753.89 ELECTRICAL WHOLESALE SUPPLY 133.64 / EWSCO JACKSON BRANCH 6,580.24 FASTENAL COMPANY 165.07 / F.B.MCFADDEN WHOLESALE 63.60 FIRE ENGINEERING COMPANY 4,170.00 / FORSHOR COMPANY 1,944.00 FORSGREN ASSOCIATES INC. 28,150.00 / DENNIS FORNSTROM 15.59 FRONTIER FORD 50.00 / FRONT RANGE 6,456.60 FLOW RIGHT PLUMBING AND HEATING 345.00 / GALLS, LLC 21,443.25 GARMIN SERVICES, INC. 134.56 / JAMES GEHLHAUSEN 275.00 GET WESTERN ELECTRIC LLC 406.52 / GLAXOSMITHKLINE PHARMACEUTICALS 7,563.00 GREENWOOD MAPPING, INC. 3,690.00 / SUSAN GULBRANDSON 457.02 HEART & SOUL 113.31 / HELEN HEGARDT 1,041.67 / HEIMAN INC 159,993.00 TOP GEAR INC 1,148.75 / HOBACK LAW LLC 2,071.00 / HONNEN EQUIPMENT CO. 1,310.58 RETTA HUDLOW 168.96 / HUGHES ENTERPRISES, INC. 797.29 JACKSON HOLE LAW, PC 803.25 / JAMAR TECHNOLOGIES, INC. 9,450.00 J. J. KELLER 543.68 / JOHN MITCHELL 1,858.00 / J. WILCOX SALES COMPANY 240.12 KIMBALL MIDWEST 94.78 / LARRY H MILLER CHRY PLY 57.66 LARRY H MILLER JEEP DODGE 404.75 / JANNA LEE 180.10 / JOHN LINN 200.00 LMT INC. 186.86 / L. N. CURTIS & SONS 19,911.00 / LOWER VALLEY ENERGY 221.76 LR COMMUNICATIONS, INC. 118.00 / M & M TRANSFER INC. 18,367.72 MATTHEW BENDER & CO., INC. 190.10 / ZACH MAXAM 180.00 MCKESSON MEDICAL SURGICAL 121.44 / MEMORIAL HOSPITAL SWEETWATER 60,689.11 MITY LITE INC. 25.00 / MMSGs 104.88 / MPI SERVICES 3,283.00 MSC INDUSTRIAL SUPPLY 48.40 / JACLYN NELSON 90.00 NO HASSLE AUTO GLASS LLC 600.00 / NORMONT EQUIPMENT CO 1,897.40 NORTHERN SAFETY CO. INC. 2,077.32 / OFFICE DEPOT 107.49 / OFFICE OUTLET 1,933.19 ONLINE WEB SERVICES US, INC. 359.00 / OTIS ELEVATOR COMPANY 6,119.64 PACIFIC FITNESS PRODUCTS LLC 3,680.00 / PACIFIC STEEL & RECYCLING 1,855.91 PERFORMANCE TECH, LLC 4,823.84 / PETERBILT OF WYOMING 17,017.02 PINEDALE GLASS & MORE 320.00 / PINEDALE LUMBER 110.06 PINEDALE NATURAL GAS CO. 3,020.06 / PINEDALE ROUNDUP 464.88 PRECISION AUTO BODY LLC 1,253.46 / PREMIER SITE DEVELOPMENT, LLC 1,950.00 PROFORCE MARKETING, INC 7,628.02 / CHRIS WEBB 5,060.00 PUBLIC SAFETY CENTER 63.00 / QUILL CORPORATION 5,941.41 / MACK RAWHOUSER 170.20 REBEL AUTO PARTS 1,612.73 / WYOMING RANGE MEDICAL PC 2,500.00 RENDEZVOUS POINTE 17,162.51 / RETAIL ACQUISITION & DEVELOPMENT 164.47 RIDLEY'S FAMILY MARKETS 93.89 / RIVERA LODGE 435.50 ROCKY MOUNTAIN INFORMATION 200.00 / ROCKY MOUNTAIN POWER 6,370.33 ROCKY MOUNTAIN WASH, LLC 406.50 / ROCKY MOUNTAIN YETI PINEDALE 119.90 ROCK SPRINGS WINNELSON 3,076.37 / R.S. BENNETT CONSTRUCTION INC. 19,840.95 SATCOM GLOBAL 278.80 / SUBLETTE COUNTY SHERIFF'S OFFICE 5,000.00 SEMI SERVICE INC. 6,756.48 / SHADOW MOUNTAIN WATER OF WY 96.00 SIRCHIE FINGER PRINT LABORATORIES 29.95 / MEGAN SMITH 759.59 SNAKE RIVER SUPPLY 372.45 / STATE OF WYOMING-DFPES

872.34 SUBLETTE EXAMINER 193.00 / T & L SALVAGE & REPAIR 316.00 TEAM LABORATORY CHEMICAL, LLC 1,784.90 / TELETRACTORS, INCORPORATED 9,837.00 THOMSON REUTERS-WEST 37.76 / THE TIRE DEN, INC. 1,853.68 THE MASTER'S TOUCH, LLC 328.85 / TRANS UNION RISK AND ALTERNATIVE 175.30 TRI-COUNTY SANITATION, INC. 350.00 / TODD R. LIEBELT 439.90 TROYS MOTORSPORTS 530.00 / KARSON TURNER 250.00 / UNION TELEPHONE 1,212.73 USIQ,INC. 747.28 / UNITED STATES POSTAL SERVICE 331.00 UNITED SERVICE AND SALES, INC 5,040.00 / VALLEY WIDE COOPERATIVE 67.34 VERIZON WIRELESS 759.83 / VOIANCE LANGUAGE SERVICES 7.85 WATTS STEAM STORE, INC. 912.26 / WAVINGATYOU.COM 52.00 WAZITECH TECHNICAL SOLUTIONS 7,930.90 / WEIDNER FIRE 1,281.72 WESTERN FAIRS ASSOCIATION 190.00 / WEX BANK 917.53 WYOMING GUARDIAN AD LITEM 8,219.23 / WILLIAMS AUTOMOTIVE INC. 610.77 WILDRED SERVICES 1,300.00 / WIND RIVER DENTAL, LLC 286.00 WIND RIVER GARDENS, LLC 2,100.00 / WYOMING STATE FORESTRY 925.81 WESTERN WYOMING COMMUNITY COLLEGE 550.00 / WYOMING MACHINERY COMPANY 35,611.55 WYOMING.COM 10.00 / WYOMING GARAGE DOOR, LLC 20,699.80 WYODATA SECURITY INC 85.00 / WYOMING STATE FORESTRY - SHOP 62.54 XEROX CORPORATION 828.62 / XYLEM DEWATERING SOLUTIONS, INC. 1,348.19 YOST BUSINESS SYSTEMS 214.33 / ZACKARY CHRISTIE 705.00 FRANK J. ZAMBONI & CO., INC. 2,693.06

It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve payroll in the amount of \$1,049,933.72. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Rawhouser to approve Amy Knotts, and James Meikle as Magistrates in the Circuit Court to perform wedding ceremonies.

It was moved by Commissioner Noble, seconded by Commissioner Rawhouser to approve bonds for Peggy Winters / Treasurer – Mosquito Abatement District #1 and for David Fellows / Treasurer for Hoback Ranches Improvement District. Motion carried.

John Paravicini, County Assessor, presented 7 Notice of Valuation Change for a total of - \$126,187.38.

Mike Henn, Sublette County Conservation District, met with the Board to discuss baseline water sampling project and reviewed possible options for compiling the existing and future data.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to adjourn as the Board of County Commissioners and reconvene as the County Board of Equalization. Motion carried. Deputy County Attorney requested signature from the Chairman and Clerk for the Letter of Engagement for Scott Sargent as Hearing Officer for the Tax Protest. It was moved by Commissioner Noble, seconded by Commissioner Vickrey to adjourn as the County Board of Equalization and reconvene and the Board of County Commissioners. Motion carried.

Dennis Fornstrom, Planning and Zoning Administrator, met with the Board to discuss a request from Jackson Fork Ranch for a Change of Zoning District Boundary to reclassify approximately 43 acres from the current (A-1) Agricultural Zoning District to (RS-1) Recreational Service Zoning District. After 4 hours of discussion, it was moved by Commissioner Rawhouser, seconded by Commissioner Vickrey to deny the request. Motion passed 4 to 1 with Commissioner Bousman voting in favor of the request.

Meeting adjourned at 5:30 p.m.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk