

## OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS

SEPTEMBER 1, 2020

The Board of County Commissioners met in regular session in the Lovatt Room of the Sublette County Library in Pinedale, Wyoming on this date at 9:00 a.m. with David Burnett, Joel Bousman, Mack Rawhouser, Tom Noble, Doug Vickrey, Matt Gaffney, Clayton Melinkovich, Skylar Wilson, Sam White, Holly Dabb representing the Pinedale Roundup, and Carrie Long, County Clerk present.

Chairman Burnett led those present in the Pledge of Allegiance.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to approve the agenda with the addition of CARES Act funding discussion. Motion carried.

The minutes of the preceding meeting on August 21, 2020 were approved and ordered filed by motion from Commissioner Vickrey, seconded by Commissioner Noble. Motion carried.

Billy Pape, Road & Bridge Supervisor, advised the Board the Forest Service was interested in the transport truck that he was replacing. It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to donate the 1996 transport semi-truck to the Forest Service. Motion carried. Commissioner Bousman asked Pape to let the Forest Service know the road to Green River Lakes needs work.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to accept the bid from Wyoming Machinery Co. for a Caterpillar 816K Compactor in the amount of \$336,369.04 including \$140,000 trade in allowance for the 2007 Caterpillar 816F2. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to accept the bid from Wyoming Machinery Co. for a Caterpillar Model 930M Wheel Loader in the amount of \$161,720.82 including a \$20,000 trade in allowance for the 1996 John Deere 644G. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve changes to the Sublette County Employee Handbook as presented by County Administrator, Matt Gaffney with an effective date of September 1, 2020. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve the MOU with the Bureau of Land Management requesting Sublette County be listed as a cooperating agency contingent on review by Bailey Brennan with WCCA. Motion carried.

Gaffney updated the Board on funding available from the CARES Act with approximately 4.1 million available to Sublette County. Gaffney outlined the restrictions and timeline on funds to be requested and spent.

Janna Lee, Public Health, requested approval of the contract between Wyoming Department of Public Health, Public Health Division and Sublette County funding the Public Health Preparedness and Response Unit. Commissioner Noble moved to approve the contract, Commissioner Vickrey seconded the motion. Motion carried.

Kylah Bowers, Altitude Drug, updated the Board regarding the request in the amount of \$6450 for influenza vaccines. She stated she had coordinated the timeline with Public Health in order to reach the maximum number of people needing the vaccine. It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve the reimbursement for the vaccines. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to approve a letter of support for the High Meadow Ranch Water District for Phase 2 of upgrades in the District in the amount of \$1,960,000.00. Motion carried.

Alan Huston, Sanitarian; Mark Eatinger with Rio Verde Engineering; Leslie Hagenstein with the Lee Ditch Association, met with the Board to review solutions to the Lee Ditch Seep. It was

moved by Commissioner Noble, seconded by Commissioner Bousman to accept the proposal of diverting the seep water to the Town of Pinedale Storm Water rather than the Sewer Water. Commissioner Noble amended the motion to accept the proposal upon agreement of the solution by the Town of Pinedale and the Lee Ditch Company. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to approve the Antiquity Loan agreement with the Sublette County Historical Society. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to approve the contract between Rendezvous Point and the Sublette County Sheriff Department providing meals to the Detention Center. Motion carried.

It was moved by Commissioner Rawhouser, seconded by Commissioner Noble to approve the MOU between the Wyoming Office of Guardian Ad Litem and Sublette County. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to approve Contract # 205933 between Wyoming Department of Family Services and Sublette County. Motion carried.

It was moved by Commissioner Rawhouser, seconded by Commissioner Bousman to approve a General Service Contract between Rocky Mountain Power and Sublette County for electric service for the fire station operation at 17 Walker Drive, Daniel, Wyoming.

It was moved by Commissioner Noble, seconded by Commissioner Vickrey to approve the Annual Contribution Agreement for County/UWE personnel. Motion carried.

It was moved by Commissioner Vickrey, seconded by Commissioner Rawhouser to approve accounts payable. Motion carried.

AMERICAN FAMILY LIFE ASSURANCE 4,211.15 / SUBLETTE COUNTY PAYROLL ACCT 2,400.00 GREAT-WEST TRUST COMPANY, LLC 11,025.00 / SUBLETTE COUNTY PAYROLL ACCT 403.67 SUBLETTE COUNTY PAYROLL ACCT. 369.00 JEFFERSON PILOT FINANCIAL INSURANCE 8,269.11 / 056-NCPERS WYOMING 192.00 NEW YORK LIFE 1,281.81 / SUBLETTE COUNTY PAYROLL ACCT 363,634.04 SUBLETTE CO PAYROLL ACCT 51,714.83 / SUBLETTE COUNTY 1,000.00 / VALIC 58.82 WYOMING RETIREMENT SYSTEM 1,612.50 / WYOMING RETIREMENT SYSTEM 103,331.80 WYOMING RETIREMENT SYSTEM 2,377.27 / WYOMING RETIREMENT SYSTEM 64,168.11 AAA SPRING SPECIALISTS CO. 2,334.62 / JENNIFER ACCURSO 249.65 AIRGAS USA, LLC 1,238.96 / MEG DAVIS ALLEY 281.85 AMAZON CAPITAL SERVICES 694.97 / AT&T 25.00 AVAIL VALLEY CONSTRUCTION - WY, LLC 276,417.22 BADGER DAYLIGHTING CORP 2,887.50 / BECKER ARENA PRODUCTS INC 245.00 BELVEAL'S SIGNS 13.31 / THERESA BIRMINGHAM 222.00 / CAROLYN C BING 252.00 TRAVIS BING 290.04 / BOMGAARS 397.33 / MARY BORGESON 262.63 / JERRY BOYER 252.00 JUDY BRADY 257.76 / JOHN BRADY 257.76 / MARGIE BRAUN 248.25 IRENE BRINKERHOFF 241.60 / ARNOLD BROKLING 50.00 / VICKIE BROWN 252.00 PATRICIA BURROUGHS 303.13 / CENTURYLINK 17,569.36 / CENTURYLINK 2,032.97 COMPRESSION LEASING SERVICES, INC. 716.92 / CONRAD & BISCHOFF INC. 6,215.41 COOPER, SHAD 41.60 / CREATIVE PRODUCT SOURCE, INC. 837.52 CUMMINS ROCKY MOUNTAIN LLC 258.05 / BILL DALLES 50.00 DAVES ELECTRONICS 14,223.15 / DEQ, AIR QUALITY DIVISION 100.00 CHILDREN'S DISCOVERY CENTER 70,000.00 / DJ&A, PC 13,479.45 / DNOW L.P. 1,272.83 DOMINION ENERGY 80.45 / DEPT OF WORKFORCE SERVICES 2,187.89 ROBERT DOYLE 8,204.00 / DULTMEIER SALES 2,424.00 / DUSTBUSTERS, INC. 105,052.52 DYNAMIX AGITATORS INC. 862.27 / EAGLE UNIFORM & SUPPLY CO. 502.95 ELIZABETH CRUMP 15.59 / MOJODESK / ERGOFLEX 474.99 ELECTION SYSTEMS & SOFTWARE, INC. 1,863.69 / FASTENAL COMPANY 514.77 FIRE HOSE DIRECT 415.95 / FLOYD'S TRUCK CENTER 33.58 / DENNIS FORNSTROM 15.59 GALLS, LLC 411.30 / GARY BRINK, INC. 1,711.43 / GARMIN SERVICES, INC. 136.42 GET WESTERN ELECTRIC LLC 607.38 / GLACIER 2 GROUNDWATER 300.00 / GRAINGER 864.04 LEANE J. GRAY 252.00 / HARRIS CORPORATION 1,225.00 / PAIGE HARRELL 222.00 HEADSETS DIRECT, INC. 314.70 / HELEN HEGARDT 1,041.67 HOLIDAY INN - BOISE 384.00 / HONNEN EQUIPMENT CO. 4,149.68 INLAND TRUCK PARTS COMPANY 76.20 / INTERSTATE BATTERIES OF

392.85 JANNEAN JAMES 254.00 / ANDREA JEAN 36.92 / HAILEY JEAN 132.00 RYLIE JEAN 237.00 / JEN MATOSKY 204.91 / JACKSON HOLE COMMUNITY 379.50 J. WILCOX SALES COMPANY 16,500.00 / BRAD KELLY 111.91 / PAM KIRKPATRICK 252.00 TAILOR KIRKWOOD 12.00 / AMY KNOTTS 222.00 / ANGELA KOLIS 103.98 SHEILA KOVACH 263.20 / ROBERT LAING 100.00 / LYNDA LEEPER 252.00 LITTLE AMERICA 96.00 / L. N. CURTIS & SONS 424.17 / LOS CABOS 907.83 SHARLENE LOZIER 234.88 / M & M TRANSFER INC. 12,647.36 / CANDACE KENNEDY 222.00 PAT MACKIE 282.00 / TESA MANNING 252.00 / DEENA MARTIN 252.86 DELTA MCCORMICK 248.25 / NANCY B. MCGUIRE 45.00 / MCMILLEN, STEPHANIE 33.07 LYNN MECHAM 147.00 / PRESLIE MECHAM 250.80 / COURTNEY MEISNER 12.00 MHL SYSTEMS 142,368.00 / DAWN MITCHELL 252.00 / MOOSELY MAILBOXES 228.81 MERCK SHARP & DOHME CORP. 6,701.47 / NATIONAL ASSOCIATION OF SCHOOL 80.00 NMS LABS 639.00 / OFFICE OUTLET 5.35 / MICHELLE OVERGAAG 147.00 PACIFIC OFFICE AUTOMATION 161.00 / PACIFIC STEEL & RECYCLING 1,165.22 PAPE, MARY MICHELLE 262.05 / PERFORMANCE TECH, LLC 129.99 PETERBILT OF WYOMING 4,839.55 / PINEDALE GLASS & MORE 485.00 PINEDALE NATURAL GAS CO. 2,120.60 / CHRIS WEBB 1,222.83 QUADIANT LEASING USA, INC 581.22 / QUILL CORPORATION 1,364.86 DAVE RACICH 252.00 / MACK RAWHOUSER 106.38 REED'S READY-MIX AND CONST,INC 2,085.36 / RELADYNE WEST, LLC 17,853.56 RENDEZVOUS POINTE 7,992.00 / RIDLEY'S FAMILY MARKETS 207.93 THOMAS RINKER 53.17 / RIO VERDE ENGINEERING 117,283.84 / RIVERA LODGE 252.00 CHRISTINA RIZZO 241.60 / ROCKY MOUNTAIN COMPETITIVE SOLUTION 546.57 ROCKY MOUNTAIN POWER 1,417.46 / ROCK SPRINGS WINNELSON 404.07 SAFV TASK FORCE 25,347.00 / SANOFI PASTEUR 215.25 / SUBLETTE COUNTY 4-H 1,255.00 DON SCHOOLEY 100.00 / SUBLETTE COUNTY PREDATOR BOARD 24,286.18 SUBLETTE COUNTY SHERIFF'S OFFICE 500.00 / SEMI SERVICE INC. 185.30 SEQIRUS USA INC 9,371.77 / SHADOW MOUNTAIN WATER OF WY 7.00 SIRCHIE FINGER PRINT LABORATORIES 551.60 SUBLETTE COUNTY CONSERVATION 312,663.50 / SPRAYING SYSTEMS CO. 482.61 TERRIE A. SPRINGMAN 283.06 / LIBBY STETSON 277.90 / STEAMED UP LLC 950.00 SUBLETTE CENTER 37,000.00 / TELETRACTORS, INCORPORATED 235,136.46 THE LEARNING CENTER 99,000.00 / TIME PAYMENT CORP 330.00 THE TIRE DEN, INC. 7,080.25 / THE MASTER'S TOUCH, LLC 259.89 CHARLENE TRACY 253.15 / TODD R. LIEBELT 56.94 / TRUENORTH STEEL 6,355.25 UNION TELEPHONE 1,296.58 / VERIZON WIRELESS 195.65 WATTS STEAM STORE, INC. 71.00 / WEIDNER FIRE 3,822.54 WESTATE MACHINERY COMPANY 47,787.50 / WILLIAMS AUTOMOTIVE INC. 439.10 GARY WILSON 15.81 / WESTERN WYOMING COMMUNITY COLLEGE 1,287.00 WYOMING MACHINERY COMPANY 16,379.01 / XEROX CORPORATION 2,239.36 XEROX CORPORATION 752.67 / XYLEM DEWATERING SOLUTIONS, INC. 2,696.38

It was moved by Commissioner Rawhouser, seconded by Commissioner Vickrey to approve payroll in the amount of \$1,047,526.09. Motion carried

It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve a catering permit for Boulder Bar for a wedding at the Boulder Community Center on September 5, 2020. Motion carried.

It was moved by Commissioner Rawhouser, seconded by Commissioner Noble to approve a surety bond for Roger Weber, Clerk/Treasurer for the Shelter Park Improvement District. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to convene as the County Board of Equalization. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to dismiss the following valuation protests:

- Docket # 20-01 – Enerflex Energy Systems
- Docket # 20-02 – Grow Further, LLC
- Docket # 20-03 – Pinedale Hospitality, LLC
- Docket # 20-04 – M-I, LLC
- Docket # 20-05 – Ensign United States Drilling Inc.

Motion carried. It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to reconvene as the Board of County Commissioners. Motion carried.

Grant Golden, Ice Rink Manager, reviewed proposed guidelines for reopening the Ice Rink with safety guidelines for participants and spectators. Golden was directed to proceed with the reopening with approval of the recommendations.

Dennis Fornstrom, Planning and Zoning, met with the Board to review the following:

1. An application from Stephen Usoz proposing a Boundary Line Adjustment and Replat of Lot 1 of the Ian Schroth Minor Subdivision and Tract 19, Sheet 12 of the Hoback Ranches, Commissioner Bousman made a motion to approve the application, Commissioner Rawhouser seconded the motion. Motion carried.
2. An application from Michael & Cassi Thompson and Nathan & Traci Hager proposing a Change of Zoning District Boundary and Minor Subdivision, Said minor subdivision shall include the NESW/4 (PT), and NWSE/4 (PT) Section 27, T34N, R109W to create the Willow Island Double Minor Subdivision. Commissioner Vickrey made a motion to remand back to Planning & Zoning for more information. Motion failed for lack of a second. Commissioner Noble made a motion to go into Executive Session, motion failed for lack of a second. Commissioner Rawhouser made a motion to approve the application, Commissioner Bousman seconded the motion. Motion carried 3 to 2 with Commissioners Bousman, Noble and Rawhouser voting aye and Commissioners Burnett and Vickrey voting nay.
3. An application from Samuel & Stephanie Lubing, and James & Jill Lubing proposing a Boundary Line Adjustment and Replat of the N/2 of Tract 12, sheet 7 of the Hoback Ranches Subdivision and Lot 2 of the Forest Glen Lot Division. Said Boundary Line Adjustment will create two lots out of the existing three lots, creating lots 1 & 2 of the Hoback Ranches Subdivision, Lubing Amendment. Commissioner Bousman made a motion to approve the application, Commissioner Rawhouser seconded the motion. Motion carried.
4. An application from Chauncey & Angela Goodrich requesting a Conditional Use Permit for the rental of their guest house located at 100 Willow Lake as an AIRBNB & VRBO Rental Property. Commissioner Noble made a motion to approve the application, Commissioner Bousman seconded the motion. Motion carried.
5. An application from Casey & Jeness Saxton requesting a Conditional Use Permit to allow for the rental of their home located at 83 Dell Creek as an AIRBNB & VRBO Rental Property. Commissioner Noble made a motion to approve the application, Commissioner Rawhouser seconded the motion. Motion carried.
6. An application from Kristen Spaulding requesting a Conditional Use Permit to allow them to rent a portion of their home located at 1223 Crear Lane, Pinedale, as an AIRBNB & VRBO Rental Property. Commissioner Rawhouser made a motion to approve the application, Commissioner Noble seconded the motion. Motion carried.
7. An application from Holly Thayne requesting a Conditional Use Permit to allow the rental of their home located at 1122 Crear Lane, Pinedale as an AIRBNB & VRBO Rental Property. Commissioner Rawhouser made a motion to approve the application, Commissioner Vickrey seconded the motion. Motion carried with Commissioner Noble abstaining from the vote.
8. An application from Darin Binning requesting a Conditional Use Permit to allow the rental of their home located at 1142 Crear Lane, Pinedale, as an AIRBNB & VRBO Rental Property. Commissioner Rawhouser made a motion to approve the application, Commissioner Bousman seconded the motion. Motion carried.
9. Application from Dale Tynsky requesting a Variance to the Rural Residential Zoning Setbacks to allow for a 10-foot rear setback instead of the required 25-foot rear setback from the property line to allow for the construction of a detached garage/shop building located in Lot 10, Block 4, of the Barger Fourth Subdivision. Commissioner Bousman made a motion to approve the application, Commissioner Noble seconded the motion. Motion carried.
10. An application from Dennis Russo Sr., Michael & Margaret Nystrom, and James Kragovich, Jr. proposing and Amended minor Subdivision proposing the Vacation of Lot 15 and Boundary Line Adjustment between Lots 14 & 16 of the Boulder Lake County Estates, the boundary line adjustment will create two lots out of three lots. Commissioner Rawhouser made a motion to approve the application. Commissioner Noble seconded the motion. Motion carried.

11. An application from James & Suzanne Greenwood, and Mary Brown proposing an Amended Minor Subdivision. The application proposes the Vacation of Lot 2 of the Greenwood Minor Subdivision, and the Boundary Line Adjustment between Lot 1 of the Greenwood Minor Subdivision and the Greenwood Family Exemption No. 2. The Boundary Line Adjustment will create two lots out of three lots. Commissioner Rawhouser made a motion to approve the application, Commissioner Bousman seconded the motion. Motion carried.

Meeting adjourned at 2:40 p.m.

BOARD OF COUNTY COMMISSIONERS  
SUBLETTE COUNTY, WYOMING

/s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk