

OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 8, 2019

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse, in Pinedale, Wyoming, on this date at 9:00 A.M. with David Burnett, Joel Bousman, Mack Rawhouser, Tom Noble, Doug Vickrey, Tracey Hoover, Treasurer Emily Paravicini, Sheriff KC Lehr, Billy Pape, Mike Jackson, Skylar Wilson, and Clerk Carrie Long were present.

The meeting was opened by Commissioner Bousman, who led those present in the Pledge of Allegiance.

Commissioner Noble nominated Commissioner Burnett as Chairman of the Commission, Commissioner Vickrey seconded the motion. The motion carried.

Commissioner Rawhouser nominated Commissioner Bousman as Vice Chairman, Commissioner Vickrey seconded. Motion carried.

Chairman Burnett appointed Commissioner Bousman to the board of WCAA.

The Chairman thanked fellow Commissioners for time spent and commitment during the last two years. The Chairman welcomed the new Commissioner, Doug Vickrey. The Chairman welcomed new clerk, Carrie Long.

The minutes of the preceding regular meeting of December 20, 2018 were approved and ordered filed on motion by Commissioner Noble and seconded by Commissioner Bousman. Motion carried.

In accordance with W.S. 8-4-101 the following holidays were adopted for 2019: Monday, January 21, Martin Luther King, Jr. Birthday and Wyoming Equality Day; Monday, February 18, President's Day; Monday, May 27, Memorial Day; Thursday July 4, Independence Day; Monday, September 2, Labor Day; Monday, November 11, Veteran's Day; Thursday and Friday, November 28 & 29, Thanksgiving; Wednesday, December 25, Christmas and half day on Tuesday, December 24, Christmas Eve; Wednesday, January 1, New Year's Day.

The Board approved the meeting schedule of 2019 being the 1st and 3rd Tuesdays of the month, except for the second meeting in October which was moved to Monday, October 14.

Budget hearings were scheduled for June 3, 4, 5, 6, 7. The March 19, June 4, October 14, and November 19 meetings will be held at Marbleton Town Hall. The Budget Hearing was scheduled for July 15th.

Billy Pape, Road & Bridge Superintendent, reported on current activities which have involved snow removal and dirt work. His department has been reviewing projects to start in the summer. Commissioner Bousman asked about the crusher, Billy said they are doing maintenance and looking for another crusher operator. Commissioner Vickrey asked about an oil purchase, Billy explained the invoice and the process and procedures of oil purchases.

Billy Pape, Waste Management Superintendent, reported that things had slowed down for the winter in the landfill. The staff has been replacing floors in the baler and working on the permit. Government shut down has hindered the Raven permit process. The Commission discussed planning for the next cell.

Chairman Burnett asked Clerk Carrie Long to update Commissioners on plans for office and staff changes. She informed the Commission that Chief Deputy Tracey Hoover would be available to assist Commissioners as well as herself in any research or questions they would have. One new employee would be starting employment on 1/14/19. A second employee would be starting on 1/28/19, filling a position that had been vacant since 2016.

Chairman Burnett addressed newly elected Treasurer, Emily Paravicini. Discussion about a part time position in her office, Chairman stated it would be up to her discretion and brought up the possibility of

the Clerk's office, Planning and Zoning and the Treasurer's office working together on meeting staffing needs within budget guidelines.

Chairman Burnett explained to the Board of Commissioners he is working on an Agenda Request Form and will have a draft ready for them to review at the next meeting. He also discussed the possibility of having department heads submit written reports and present to the Commissioners only if they have something that warrants Board approval or action.

Chairman Burnett called for a short break at 9:50 A.M. The meeting resumed at 10:00 called by Chairman Burnett.

The Board met with Dave Smith of Dave's Electronics regarding a proposed contract at Kismet Site. Dave explained the Kismet Tower was destroyed by the Roosevelt Fire and he had been instructed at the time by the Sheriff to get communication going. The solution was to install County equipment on a truck owned by Dave's Electronics and take it to the site of the former Kismet tower. Dave explained he added \$2000 on the monthly bill as a line item charge. Dave said truck would probably need to be used until mid-summer. The Chairman requested the amount be cut in half with Dave agreeing \$1000 per month would be acceptable. The Chairman said the Board would have Matt Gaffney from the County Attorney's office review the contract, change the amount to \$1000 and address an issue regarding insurance of contents. Commissioner Bousman directed Dave Smith to contact Sheriff or Fire Chief regarding any future charges rather than putting them on the voucher as a line item charge.

Chairman Burnett invited Sheriff Lehr and Fire Warden Cooper to the discussion to address extending the contract with Dave's Electronics regarding the Harris Buildout. Sheriff Lehr stated Dave Smith has been integral since day one of the project and he would recommend the contract be extended with consideration for an end date. Fire Warden Cooper concurred with Sheriff Lehr. Commissioner Bousman made a motion to extend the contract monthly as needed until the project is finished not to exceed 9 months. Commissioner Rawhouser seconded the motion. After further discussion, the motion carried.

Shad Cooper, County Fire Warden, updated the Board on the Enterprise Communication site with Dave Smith also participating in the discussion. Fire Warden Cooper stated the Enterprise Tower was critical to the buildout of the system. Initial analysis conducted, however, indicated the tower could possibly fail if the County equipment was attached to it. Further analysis was outside the original scope of work with Harris. A proper engineering study of the site was estimated at \$20,875.00. After discussion Commissioner Noble made a motion to accept the bid for the engineering study for \$20,875.00. Commissioner Rawhouser seconded the motion. The motion carried with Commissioner Vickrey voting 'nay.'

Shad Cooper, County Fire Warden, presented a contract for the remodel of the office space with Premier Site Development. Cooper stated the Board had already discussed the contract and the contractor was waiting on the Board to sign the contract. Commissioner Rawhouser made a motion to accept the contract with Premier Site Development for work on the Pinedale Fire Hall. Commissioner Bousman seconded the motion. Motion carried.

Sheriff KC Lehr, along with Search and Rescue Coordinator, Kenna Tanner, briefed the Board on the 2018 activities and praised the efforts of the many volunteers who make the program a success.

Sheriff Lehr gave an update on his department activities. Also present, I.T. Coordinator, Mike Christie. Sheriff Lehr explained to the Board the existing lines for data had become slowed because of a recent Camera upgrade. Mike Christie explained the cameras actually needed their own network and presented a quote from Wazitech in the amount of \$43,637.34. Mike stated he did have funds in a reserve account that would cover this upgrade. He also stated in the future, he would budget for these type upgrades from his budget rather than from the budgets of the other departments. Commissioner Bousman made a motion to accept the bid from Wazitech to upgrade the camera network. Commissioner Noble seconded the motion. Motion carried.

Sheriff Lehr also reported to the Board his department has an opening in Communication and had selected a candidate for the open secretary position in Marbleton and they were waiting on the conclusion of the background check.

Sheriff Lehr explained to the Board the situation in the Detention department was still critical regarding staff. He requested the Board grant this department and additional position above and beyond his budget. Commissioner Bousman asked Clerk Carrie Long about the timing of the next budget adjustment. Clerk Long stated it would be in March and asked Sheriff Lehr if the timing of the hiring process would warrant a budget adjustment. He said it would take several months to fill the position and would probably only need the adjustment with the new budget starting in July. Commissioner Rawhouser made the motion to grant the Sheriff one additional Detention officer. Commissioner Bousman seconded the motion. Motion carried.

Jim Mitchell, Emergency Management Coordinator addressed the Board and briefed Commissioner Vickrey about events and his involvement in them since the Roosevelt Fire.

Chairman Burnett recognized Wendy Boman and Bill Johnson from the audience. Ms. Boman stated the Rural Health Care Board had accepted the resignation of Lorraine Gatzke. She also stated the Board has decided to meet more than one time per month and will also be including workshops. Bill Johnson stated the Board of County Commissioners would be welcome to attend.

Old Business: Clerk Long presented Abatements from County Assessor, Jeness Saxton, for signatures. The Board also reviewed and approved bonds for:

Elizabeth N. Cheeney, Recreation Board Bookkeeper, in the amount of \$5000,
Keith Gingery, BOCES Region V Board, in the amount of \$25,000,
Tonia Hoffman, Sublette County Rural Health Care Board, in the amount of \$5,000,
Emily Paravicini, Sublette County Treasurer, in the amount of \$100,000,
Cody Raza, Sublette County School District #9, in the amount of \$25,000,
Cat Urbigit, Predatory Board, in the amount of \$1000,
Debbie Vickrey, Treasurer, Boulder Irrigation District, in the amount of \$5000, and
Sandra Wright, Treasurer, Redstone Upper Green River Improvement District, in the amount of \$10,000.

The Board adjourned for lunch at 12:00 P.M. and reconvened at 1:00 P.M.

Dennis Fornstrom, Planning & Zoning Administrator proposed presented the Board with two requests for Change of Zoning District Boundary.

The first was an application from Crossfire Arena, LLC / Nick Nichols requesting a Change of Zoning District Boundary pursuant to Chapter VIII, Section 2 of the Sublette County Zoning and Development Regulations. The Crossfire Arena, LLC parcel subject to this application, is described as Lot 2 of the Stepp Minor Subdivision. This application proposes to reconfigure the Commercial Zoning District Boundary within a 37.5 acre parcel. Currently within the parcel there is 17.5 acres of (C-1) Commercial Zoned property, and 20 acres of (A-1) Agricultural Zoned property. This proposal would reduce the (C-1) Commercial Zoned acreage to 5.81 acres. The remaining 31.69 acres would be rezoned to (A-1) Agricultural Zoning. Mike Jackson was also present for this discussion. After discussion, Commissioner Rawhouser made the motion to accept the recommendation from P & Z board and approve the application from Crossfire Arena, LLC. Commissioner Bousman seconded. Motion carried unanimously. The second was an application from the Town of Pinedale / Ralf Wenz Airport requesting a Change of Zoning District Boundary, and Minor Subdivision pursuant to the Sublette County Zoning and Development Regulations. The Town of Pinedale property subject to this application is part of the Ralf Wenz Airport, and is located on the Northerly side of US HWY 191. This application proposes to rezone the 3.07 acres of this parcel from (I-H) Heavy Industrial Zoning to (C-1) Commercial Zoning District. Commissioner Noble made a motion to accept the application for the rezone and creating a Minor Subdivision. Commissioner Vickrey seconded the motion. Motion carried.

The Board addressed the appointments to the Weed & Pest Board: Chairman Burnett noted the Pinedale position had two valid applicants; John Douglas and Peter Guernsey. Commissioner Vickrey recused himself from the discussion of this position as which was noted and accepted by Chairman Burnett. The applicants introduced themselves. Commissioner Rawhouser made the motion to offer the position to Peter Guernsey. Commissioner Bousman seconded the motion. Motion carried with Commissioner Vickrey recused.

Chairman Burnett noted the at large position on the Weed & Pest Board also had two valid applicants, Pam Chrisman and Tim Thompson. Pam Chrisman was present. Corby McGinnis asked to speak on behalf of Tim Thompson. Commissioner Vickrey, no longer recused, nominated Pam Chrisman. Commissioner Rawhouser seconded. Motion carried. Commissioner Bousman wants to address the current controversy with the new board members and send a message to the board. He wants Weed & Pest to address the situation that occurred regarding an error in spraying and make assurance the situation doesn't happen again.

The Board reviewed the letters of interest for the 2019 County Board Appointments. Commissioner Bousman made a motion to appoint Nancy Espenscheid to the 2 year term of the Fair Board and Gary Hayward to 5 year term. Commissioner Noble seconded the motion. Motion carried unanimously. Commissioner Noble made a motion to appoint Terry Cain & Roger Weber to recreation board. Commissioner Rawhouser seconded. Commissioner Vickrey made a motion to appoint the 4 listed applicants to the Board of Certified Local Government. Commissioner Rawhouser seconded. Motion carried. Commissioner Noble made a motion to appoint Bill Lehr to the Museum Board. Commissioner Rawhouser seconded. Motion carried.

Chairman Burnett recognized Michael Crosson, who was present in the audience, as the new County Attorney.

The Board reviewed the accounts payable.

ABLE RECOGNITION LTD. 1,117.82 / ADAMSON POLICE PRODUCTS 13.95 ALTITUDE DRUG LLC 1,486.36 / AMAZON 745.63 / ASPEN TRAVEL 668.99 A TO Z HARDWARE 433.81 / AT&T 87.72 / TRISTAN BARNEY 500.00 MARYLISA BAXLEY 14.50 / BELVEAL'S TOWING 414.00 B-N-C TRASH SERVICE INC. 2,273.50 / BOB BARKER COMPANY, INC. 135.57 BOMGAARS 122.82 / BROWNELLS, INC. 365.63 / MATTHEW BRUNETTE 25.77 BRYAN CAVE LEIGHTON PAISNER LLP 11,598.89 / BUCKY'S OUTDOOR, L.L.C. 194.69 BUTTARS TRACTOR TREMONTON INC 1,148.58 / BYU - FINANCIAL AID 2,000.00 BYU-IDAHO 4,000.00 / CENTURYLINK 24,286.60 / CENTURYLINK 2,511.40 NEOPOST 5,000.00 / COLORADO SCHOOL OF MINES 2,000.00 / COMMERCIAL TIRE 360.00 CONRAD & BISCHOFF INC. 24,069.20 / COOPER, SHAD 70.83 COURTYARD MARRIOTT - CASPER 361.00 / CASSIE CRUMPTON 345.41 CTC TECHNOLOGY & ENERGY 7,985.00 / DANIEL JUNCTION 120.00 DAVIS & CANNON, LLP 1,050.00 / DAVES ELECTRONICS 13,284.09 DE LAGE LANDEN FINANCIAL 188.63 / DEPARTMENT OF HEALTH 49.00 WY DEPT OF REVENUE 38.88 / DEPARTMENT OF FIRE PREVENTION 917.27 / DIRECTV 124.98 DOMINION ENERGY 6,379.23 / DEPT OF WORKFORCE SERVICES 18,003.09 THE DUNN GOOD COMPANY 963.26 / DUSTBUSTERS, INC. 7,697.44 EAGLE UNIFORM & SUPPLY CO. 370.81 / EQUINOX INDUSTRIES LTD 1,071.19 FASTENAL COMPANY 298.16 / F.B.MCFADDEN WHOLESALE 262.20 / FLEETPRIDE 123.66 GALLS, LLC 755.26 / WIL GAY 324.08 / GET WESTERN ELECTRIC LLC 2,261.93 GLAXOSMITHKLINE PHARMACEUTICALS 2,935.00 / GREENWOOD LAW OFFICE 22.91 GREENWOOD MAPPING, INC. 3,352.50 / STEVE HARRISON 87.20 HIGH COUNTRY BEHAVIORAL HEALTH 1,939.75 / H.D. FOWLER CO 13,034.00 HELEN HEGARDT 1,041.67 / HENRY SCHEIN INC. 278.46 HOLIDAY INN ROCK SPRINGS 826.20 / HOBACK LAW 1,000.00 HONNEN EQUIPMENT CO. 3,546.67 / ID VILLE 125.85 IDAHO FALLS PETERBILT, INC. 5,013.47 / INTERSTATE BATTERIES OF 266.90 JACKSON HOLE COMMUNITY 660.00 / JME FIRE & HOIST PROTECTION, INC 3,496.20 TERESA JOHNSON 326.48 / KIMBALL MIDWEST 243.44 / STEVE KIPP 2,401.67 KENWORTH SALES COMPANY 984.23 / LARRY H MILLER JEEP DODGE 108.75 THE LEAGUE 485.00 / LINCARE 5.00 / LITTLE AMERICA 94.00 LR COMMUNICATIONS, INC. 59.00 / M & M TRANSFER INC. 19,345.94 MANAGERPLUS, LLC 1,572.48 / MEMORIAL HOSPITAL SWEETWATER 2,061.72 MODERN PRINTING COMPANY 330.06 / TODD MORGAN 36.56 MSC INDUSTRIAL SUPPLY 167.97 / NATIONAL BUSINESS FURNITURE INC 845.64 NATIONAL TOOL

WAREHOUSE 931.03 / NORTHERN ARIZONA UNIVERSITY 2,000.00 NORTHWEST COMMUNITY COLLEGE 4,000.00 / OFFICE OUTLET 1,667.13 OTIS ELEVATOR COMPANY 2,093.34 / PACIFIC STEEL & RECYCLING 1,023.61 PETERBILT OF WYOMING 1,709.69 / PINEDALE AUTO SUPPLY 2,868.61 PINEDALE GLASS & MORE 120.00 / PINEDALE LUMBER 281.97 PINEDALE NATURAL GAS CO. 13,415.53 / POLK COUNTY SHERIFF OFFICE 40.00 PRAXAIR DISTRIBUTION INC 27.69 / THE FAMILY TREE, INC 1,524.90 QUILL CORPORATION 855.22 / RAMKOTA HOTEL AND CONFERENCE 498.00 REBEL AUTO PARTS 10.50 / REDWOOD TOXICOLOGY LABORATORY 1,166.00 RENDEZVOUS POINTE 13,695.00 / RIDLEY'S FAMILY MARKETS 340.69 RIO VERDE ENGINEERING 22,055.82 / ROCKY MOUNTAIN POWER 13,144.36 ROCKY MOUNTAIN YETI PINEDALE 87.77 / SALTUS TECHNOLOGIES, LLC 5,900.00 SAM HOUSTON STATE UNIVERSITY 1,960.00 / DAWN SANCHEZ 173.31 SATCOM GLOBAL 277.05 / SUBLETTE COUNTY CHAMBER OF COMMERCE 170.00 SCOTT, TRISHA 311.17 / SECRETARY OF STATE 30.00 / SEMI SERVICE INC. 855.90 SHADOW MOUNTAIN WATER OF WY 110.50 / SPILLMAN TECHNOLOGIES, INC. 3,715.12 SPRINGHILL SUITE - CHEYENNE 94.00 / STERLING COMMUNICATIONS 1,116.67 STEVENSON UNIVERSITY 2,000.00 / STEVENSON UNIVERSITY 500.00 STOP STICK, LTD. 1,915.00 / SUBLETTE CENTER 35,000.00 / TACTICAL GEAR.COM 26.95 KENNA TANNER 376.31 / TEAM LABORATORY CHEMICAL CORP. 1,575.80 TEGELER AND ASSOCIATES 2,712.00 / THOMSON REUTERS-WEST 33.60 THE TIRE DEN, INC. 2,759.58 / TOWN OF MARBLETON 192.76 TRANS UNION RISK AND ALTERNATIVE 110.00 / TROYS MOTORSPORTS 155.00 UNIVERSITY OF NEW ENGLAND 2,000.00 / UNION TELEPHONE 1,264.34 UNIVERSITY OF WYOMING 18,500.00 / UTAH STATE UNIVERSITY 2,000.00 UNIVERSITY OF WYOMING - CASPER 2,000.00 / VALLEY WIDE COOPERATIVE 22.61 WATTS STEAM STORE, INC. 1,165.78 / WAXIE SANITARY SUPPLY 314.70 WAZITECH TECHNICAL SOLUTIONS 6,350.00 / WY DEPT OF TRANSPORTATION 4.00 WESTECH EQUIPMENT 284.12 / WESTERN TIRE CHAIN 2,523.99 / WEX BANK 679.86 ZOE WHITE 170.69 / WH SERVICES, LLC 170.00 / WILLIAMS AUTOMOTIVE INC. 2,075.80 WIND RIVER WEB SERVICES LLC 190.00 / WESTERN WYOMING COMMUNITY COLLEGE 6,000.00 WESTERN WYOMING COMMUNITY COLLEGE 765.00 / WYOMING MACHINERY COMPANY 10,013.20 WYOMING.COM 10.00 / WYOMING GARAGE DOOR, LLC 2,281.60 ZOLL MEDICAL CORPORATION 25,834.69

Chairman Burnett adjourned the meeting at 2:20 P.M.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk